# INFORMATION FOR THE PROCESSING OF PERSONAL DATA

According to Articles 13 and 14 of the European Regulation (EU) 2016/679 (hereinafter referred to as GDPR), and in relation to the personal data of which the Data Controller will become aware, we hereby provide the following information:

## **Data Controller**

SISTEC AM Srl, registered office in Via Francesco Prampolini, 55 41124 Modena (MO), operational headquarters in Viale Trento, 105/M 33077 Sacile (PN), P. Iva 03904360363 Tel 0434 789511- E-mail sistec@sistec-pn.it

## **Joint Data Controllers**

ITC Informatica Srl, Via San Francesco d'Assisi, 20 - 31015 Conegliano (TV), P.Iva 04084790262 Tel 0438 412927 - E-mail: info@itcinformatica.it

Type of data, purpose, and legal basis for processing

STAKEHOLDERS	TYPE OF	PURPOSE OF DATA	JURIDICAL BASIS OF
	DATA	PROCESSING	PROCESSING
Applicants for employment	GENERAL DATA: personal data, contact data, photograph, educational qualification/qualifications, work experience. SPECIFIC DATA: membership of protected categories if applicable.	Research, selection, and evaluation of people for possible recruitment	According to Art. 111 bis of Legislative Decree 196/2003, no consent is required.

#### How we process your data

The Data Controller has taken appropriate security measures to preserve the confidentiality, integrity, and availability of the personal data of the data subject and imposes similar security measures on third party providers and Processors. There is no automated decision-making process based on your data, including profiling. Data processing is carried out by means of manual and IT tools, with logic strictly related to the purposes of processing.

Should the Data Controller intend to further process your personal data for a purpose different from the one for which it was collected, prior to such further processing, he/she will provide you with information regarding this different purpose and any further relevant information, asking, if necessary, for your consent.

#### **Recipients of personal data**

Your personal data - which will not be disclosed - may be communicated to employees or collaborators and/or Managers of the Controller.

# Transfer of data abroad

The transfer of data to non-EU countries is not envisaged.

# Storage period

Data are stored for 1 year.

#### Your rights

You have the right to ask the Data Controller: to access your personal data; to ask for the rectification of inaccurate data or the integration of incomplete data; to ask for their deletion (under the conditions of art. 17 GDPR); to restrict their processing (under the conditions of art.18 GDPR); to oppose their processing; to request a copy of one's personal data in electronic format and the right to transmit such personal data for use within the service of other Data Controllers (so-called data portability); not to be subject to a decision based exclusively on an automated decision-making process, including profiling, if the decision has a legal effect on the user or entails an equally significant effect; to lodge a complaint with the Italian Data Protection Authority - www.garanteprivacy.iT